



Volunteer Service Profile

	Name	Particulars	Time
Concern Service	Rehab Shop	Assist in the Rehab Shop, serve patients for selling home used medical consumables	Mon-Sat 11:00am-1:00pm Mon-Fri 3:00pm-5:00pm
	Ward Visit	Caring visit and emotional support for in-patients	Tue 3:00pm-5:00pm
	SOPB Ambassador	Handle enquiry, escort and introduce health information for out-patients of Specialist Out-Patient Block	Mon-Fri 9:30am-1:00pm 2:00pm-5:00pm
	Lobby Ambassador	Handle enquiry, escort and wheelchair loan for patients, carers and visitors of hospital lobby	Mon-Fri 9:30pm-1:00am 2:00pm-5:00pm
	GOPC Ambassador	Handle enquiry and introduce health information for out-patients of General Out-Patient Clinic	Mon-Sat 9:15am-12:30pm Mon-Fri 2:00pm-4:30pm
	Centre Ambassador	Assist in the Patient Resource Centre receptions and handle general enquiry	Mon-Fri 9:30am-1:00am 2:00pm-5:00pm
	Telephone Concern	Concern call for discharged patients	Mon-Sat 10:00am-1:00pm
	Haircutting	Provide haircut service for in-patients	Sat 9:30am-12:30pm
	Pharmacy Ambassador	Issue tickets for medicine collection in the Specialist Out-Patient Block and the Main Block	Mon-Fri 10:00am-1:30pm 1:30pm-5:00pm
	Service Promotion	Provide activity, introduce community resource and assist in book borrowing for psychiatric out-patients	Mon-Fri 9:00am-11:30am 2:00pm-4:30pm
	Cancer Library	Assist in book borrowing and returning in the Cancer Library	Mon-Fri 10:00am-12:30pm 2:00pm-4:30pm
	Palliative Care Service	Caring visit and recreational activity for cancer patients	Arranged on need basis
	Program Support	Assist in program preparation for patients and volunteers	Arranged on need basis
Support Service	Drug Packaging	Counting and packing drugs in pharmacy	Mon-Fri 9:00am-12:00pm 1:00pm- 4:00pm
	Pharmacy Hotline	Assist in receiving the call from wards in pharmacy	Mon-Fri 9:30am-1:00pm
	Drug Return	Counting and categorizing unused drugs in wards	Mon-Fri 9:30am-12:30pm
	Clerical Work in Medical Record Department	Assist in filing and clerical work	Mon-Sat 9:30am-12:30pm Mon-Fri 2:30pm-5:00pm
	Play Pack Production	Assist in designing and packing play pack	Tue 3:00pm-5:00pm
	Sewing Service	Assist in sewing the cloth for stillbirth baby and hot warm pad for pregnancy mother	Arranged on need basis
	Department Support	Assist in data entry and clerical work	Arranged on need basis
Peer Service (only for patients)		Provide ward visit, new patient sharing, concern call, handle enquiry in out-patient clinic and service promotion.	

Opening Hours of the Nethersole Community & Patient Resource Centre

Mon – Fri: 9:00 a.m. to 1:00 p.m.
2:00 p.m. to 5:15 p.m.

Sat: 9:00 a.m. to 1:00 p.m.

(Closed on Sunday & Public Holiday)

Address : 1/F, Main Block, 3 Lok Man Road, Chai Wan, Hong Kong

Tel : 2595 6342

Fax : 2595 6085



Volunteer Service Application Form

(Welcome to join our service for those aged over 15)

Application → Interview → Training → Registration → Service

The information provided will only be used for this application and will be processed in accordance with the Personal Data (Privacy) Ordinance.

Name: (In English) _____ (In Chinese) _____

Telephone No: (Mobile) _____ (Home) _____ Facsimile No: _____

Address: _____ E-mail: _____

Sex: _____ Date of Birth: _____ Education Level: _____ Occupation: _____

Do you have former experience in volunteer work: No Yes (Pls specify) _____

Skills: Chinese Typing Photo Taking Foreign Languages: _____ Others: _____

Preference: (You may tick more than one. Please see 'Volunteer Service Profile' for details)

Concern Service

- Rehab Shop Ward Visit SOPB Ambassador Lobby Ambassador
- GOPC Ambassador Centre Ambassador Telephone Concern Haircutting
- Pharmacy Ambassador Service Promotion Cancer Library Palliative Care Service
- Program Support

Support Service

- Drug Packaging Pharmacy Hotline Drug Return Clerical Work in MRD
- Play Pack Production Sewing Service Department Support

Peer Service

Please indicate disease: _____

Please "✓" available time slot	Mon	Tue	Wed	Thu	Fri	Sat
AM						
PM						

In your view, what is voluntary service?

What is/are you reason(s) for joining voluntary service?

What do you expect from volunteering and what will you contribute?

Signature of Applicant: _____ Date: _____

Please return the completed form to Nethersole Community & Patient Resource Centre at 1/F, Main Block of Pamela Youde Nethersole Eastern Hospital or by fax to 2595 6085

For Office Use (Received Date: _____)

Interviewer (chop and signature): _____ Interview Date: _____

Appointed to work: Yes(work: _____) No(reason: _____) Training Date: _____